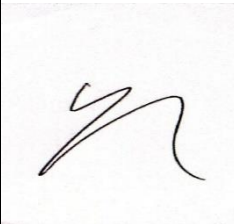


DAILY ACTIVITIES

Name : Heryatul Azizah Zaein

Student Number : 2021020027

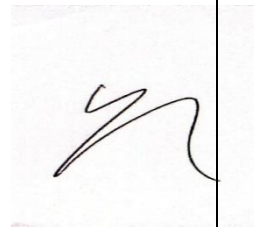
Department : Beverage And Food (Kitchen Restaurant W Hong Kong)

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
1.	1	Feb, 12 2025	-	Day 1 Orientation		
2.	2	Feb, 13 2025	-	Day 2 Orientation		
3.	3	Feb, 14 2025	Floor	Handling and preparation for dinner buffet		
4.	4	Feb, 15 2025	Floor	Handling vip guets for dinner buffet		
5.	5	Feb, 16 2025	Floor	Handling dinner buffet, serving wine.		

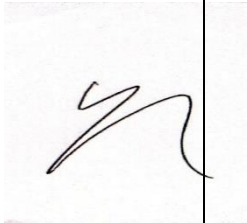
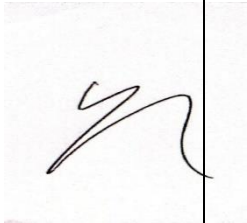
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
6.	6	Feb, 17 2025	Floor	Handling dinner, set up wine, and serving wine		
7.	9	Feb, 20 2025	Floor	Handling dinner, serve and set up wine, and set up dinner beverage.		
8.	10	Feb, 21 2025	Floor	Handling dinner, set up dinner beverage, serving wine, and taking order ala carte.		
9.	11	Feb, 22 2025	Floor	Handling dinner, set up dinner beverage, serving wine, and taking order ala carte.		
10.	12	Feb, 23 2025	Floor	Handling dinner, set up dinner beverage, serving wine, and taking order ala carte.		

11.	15	Feb, 26 2025	Floor	Handling dinner, handling Vip dinner group, and serving wine.		
12.	16	Feb 27 2025	Floor	Handling dinner, pick up ala carte, escorting guest.		
13.	17	Feb 28 2025	Floor	handling dinner, handling ala carte. Escorting guest, serving birthday treat.		
14.	18	March, 1 2025	Floor	Set up beverage, serve wine, handling dinner.		
15.	19	March, 2 2025	Floor	Handling dinner, pick up ala carte, escorting guest.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
16.	20	March, 3 2025	Floor	Handling dinner, set up wine, and serving wine		
17.	22	March, 5 2025	Floor	Handling dinner, serve and set up wine, and set up dinner beverage.		
18.	23	March, 6 2025	Floor	Handling dinner, set up dinner beverage, serving wine, and taking order ala carte.		
19.	25	March, 8 2025	Floor	Handling dinner, set up dinner beverage, serving wine, and taking order ala carte.		
20.	26	March, 9 2025	Floor	Handling dinner, set up dinner beverage, serving wine, and taking order ala carte.		

21.	27	March,10 2025	floor	Handling dinner, Pick up food, Prepare beverage, prepare buffet, handling birthday dinner.		
22.	29	March,13 2025	floor	handling breakfast buffet, set up lunch, handling lunch, set up beverage.		
23.	30	March,14 2025	Floor	Handling breakfast buffet, buffet ambassador and set up beverage.		
24.	31	March,15 2025	Floor	Helper hostess, handling breakfast and lunch, set up beverage, wine training.		
25.	32	March,16 2025	Floor	Handling breakfast and lunch, set up buffet, serve wine, ala carte and hostess helper.		

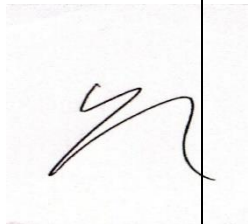
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
26.	33	March,17 2025	hostess	Help as a junior hostess		
27.	34	March,18 2025	hostess	Help as a junior hostess		
28.	35	March,19 2025	hostess	Help as a junior hostess		
29.	38	March,22 2025	hostess	Help as a junior hostess		
30.	39	March,23 2025	hostess	Help as a junior hostess .		

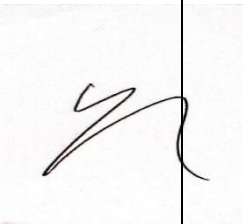
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
31.	40	March,24 2025	hostess	Help as a junior hostess		
			hostess	Help as a junior hostess		
32.	41	March,25 2025				
			hostess	Help as a junior hostess		
33.	44	March,28 2025				
			hostess	Help as a junior hostess		
34.	45	March,29 2025				
			hostess	Help as a junior hostess		
35.	46	March,30 2025		.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
36.	47	March,31 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
37.	48	April, 1 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
38.	51	April, 4 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
39.	52	April, 5 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
40.	53	April, 6 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		

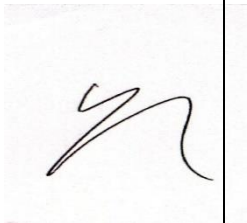
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
41.	56	April, 9 2025	Floor	Help hostess, handling breakfast and lunch, set up beverage, serve and set up wine, closing buffet and ala carte.		
42.	57	April,10 2025	Floor	Help hostess, handling breakfast and lunch, set up beverage, serve and set up wine, closing buffet and ala carte.		
43.	58	April,11 2025	Floor	Help hostess, handling breakfast and lunch, set up beverage, serve and set up wine, closing buffet and ala carte.		
44.	59	April,12 2025	Floor	Help hostess, handling breakfast and lunch, set up beverage, serve and set up wine, closing buffet and ala carte.		
45.	60.	April,13 2025	Floor	Help hostess, handling breakfast and lunch, set up beverage, serve and set up wine, closing buffet and ala carte.		

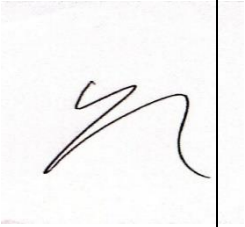
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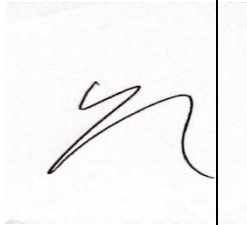
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
46.	61	April,14 2025	Floor	Handling lunch, served tea set, and serving wine		
47.	62	April,15 2025	Floor	Handling lunch, served tea set, and serving wine		
48.	65	April,18 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
49.	66	April,19 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour		
50	67	April,20 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		

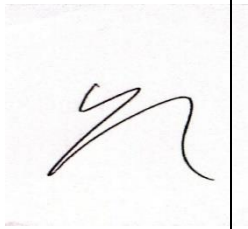
51.	68	April,21 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
52.	69	April,22 2025	Floor	Handling lunch, handling Vip meeting, prepare tea set, and serving wine.		
53.	70	April,23 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
54.	71	April,24 2025	Floor	Serving A la Carte, making welcome drink, mini hostess and lost and found handling.		
55.	72	April, 25 2025	Bar Service	Practice and learned more about beverage		

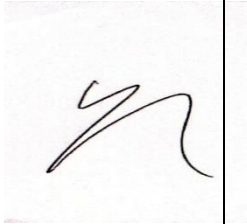
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note

56.	75	April,28 2025	Hostess	Help as junior hostEss, do the reservation, handling payment for cake shop, make daily report.		
57.	76	April,29 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
58.	79	May, 2 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
59.	80	May, 3 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
60.	81	May, 4 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		

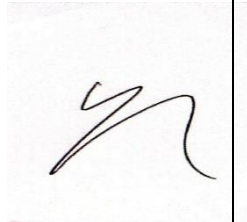
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
61.	83	May, 6 2025	Bar service	Handling beverage order, serve wine, and do closing.		
62.	84	May,7 2025	Bar service	Handling beverage order, serve wine, making welcome drink and closing		
63.	85	May,8 2025	Ber service	Handling beverage order, serve wine, making welcome drink and closingh		
64.	87	May,10 2025	Ber service	Handling all regular and vip guests, and staff meeting.		
65.	88	May,11 2025	Floor	Handling breakfast, handling mothers day lunch, set up beverage.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
66.	89	May,12 2025	Floor	Handling GM lunch with his college		
67.	90	May,13 2025	Floor	Handling Group dinner 65 pax (A la Carte)		
68.	93	May,16 2025	Floor	Handling breakfast and private lunch.		
69.	94	May, 17 2025	Floor	Handling breakfast and lunch, set up beverage and serving ala carte		
70.	95	May,18 2025	Floor	Handling breakfast, ala carte, deep cleaning and training.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
71.	96	May,19 2025	Bar service	Handling beverage order, serve wine, and do closing.		
72.	97	May,20 2025	Bar service	Handling beverage order, serve wine, making welcome drink and closing		
73	98	May,21 2025	Ber service	Handling beverage order, serve wine, making welcome drink and closingh		
74.	100	May,23 2025	Ber service	Handling all regular and vip guests, and staff meeting.		
75	102	May,25 2025	Floor	Handling breakfast and lunch, ala carte, set up buffet and closing.		

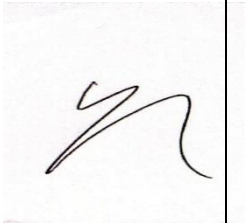
No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
76.	103	May,26 2025	Floor	Handling lunch, served tea set, and serving wine		
77.	104	May,27 2025	Floor	Handling lunch, served tea set, and serving wine		
78.	105	May,28 2025	Floor	Handling breakfast buffet for Manchester United football club		
79.	106	May,29 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour		
80.	107	May,30 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		

81.	110	June, 2 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour, training service role play.		
82.	111	June, 3 2025	Floor	Handling lunch, handling Vip meeting, prepare tea set, and serving wine.		
83.	114	June, 6 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour. And Hygine lesson		
84.	115	June, 7 2025	Floor	Serving A la Carte, serving welcome drink, and helping woobar serving ala carte.		
85.	116	June, 8 2025	Bar service	Practice and learned more about beverage		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
86.	117	June, 9 2025	Floor	Handling breakfast and lunch, set up lunch, set up buffet, ala carte, and closing buffet.		
87.	118	June,10 2025	Bar service	Got a Coffee training with a Assistant Manager.		
88.	119	June, 11 2025	hostess	Helping as a junior hostess.		
89.	120	June, 13 2025	Floor	Handling lunch, handling Vip meeting, prepare tea set, and serving wine.		
90.	122	June,15 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
91.	123	June, 16 2025	Floor	Handling lunch buffet party for A company for 160 pax		
92.	125	June, 18 2025	Floor	Handling lunch, set up lunch, and serving wine		
93.	126	June, 19 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
94.	128	June, 21 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
95.	129	June, 22 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		

96.	130	June, 23 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
97.	131	June, 24 2025	Floor	Handling lunch, handling Vip meeting, prepare tea set, and serving wine.		
98.	134	June, 27 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set, handling happy hour.		
99.	135	June, 28 2025	Floor	Serving A la Carte, serving welcome drink, and making welcome drink.		
100	136	June, 29 2025	Bar service	Practice and learned more about beverage		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
101.	137	June, 30 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
102.	138	July,1 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
103.	139	July,2 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
104	140	July,3 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		
105	143	July, 6 2025	Hostess	Help as junior hostess, do the reservation, handling payment for cake shop, make daily report.		

106	145	July, 8 2025	Floor	Handling breakfast and lunch, set up lunch, set up buffet, ala carte, and closing buffet.		
107	146	July, 9 2025	Bar service	Got a Coffee training with a Assistant Manager.		
108	147	July, 10 2025	hostess	Helping as a junior hostess.		
109	149	July, 12 2025	Floor	Handling lunch, handling Vip meeting, prepare tea set, and serving wine.		
110	150	July, 13 2025	Floor	Handling lunch, Pick up food, Prepare beverage, prepare tea set.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
111	151	July, 14 2025	Floor	Handling breakfast and lunch, set up buffet, serve wine and training		
112	152	July, 15 2025	Floor	Handling breakfast and lunch, set up buffet, serve wine, deep cleaning.		
113	154	July, 17 2025	Floor	Handling breakfast and lunch, set up beverage, training to new trainee		
114	156	July, 19, 2025	Floor	Handling breakfast and lunch, set up beverage, serve wine, ala carte and closing		
115	157	July, 20 2025	Floor	Handling breakfast and lunch, set up buffet, serve wine and give training to new trainee.		

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
116	157	July, 21 2025	Hostess	Handling breakfast, escorting and introduce breakfast and ala carte, handling reservation, cake shop payment and closing.		
117	158	July, 23 2025	Floor	Handling breakfast and lunch, set up beverage, serve wine, deep cleaning.		
118	159	July, 24 2025	Bar service	Handling ala carte order, learn how to manage service bar, learn how make lagtte art.		
119	160	July, 27 2025	Hostess	Help as jumior hostess.		
120	161	July, 28 2025	Floor	Handling breakfast and lunch, set up beverage, help set up buffet, ala carte, learn how make latte art and serve beer with style.		

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